



Project Savings Reports

A guide to understanding Project Savings reports.

Project Savings reports show you how much money you're predicted to save when implementing a new change within your business. This could be anything from introducing a new piece of equipment or energy-saving scheme to installing a new programme.

This guide will take you through the steps of generating such a report.

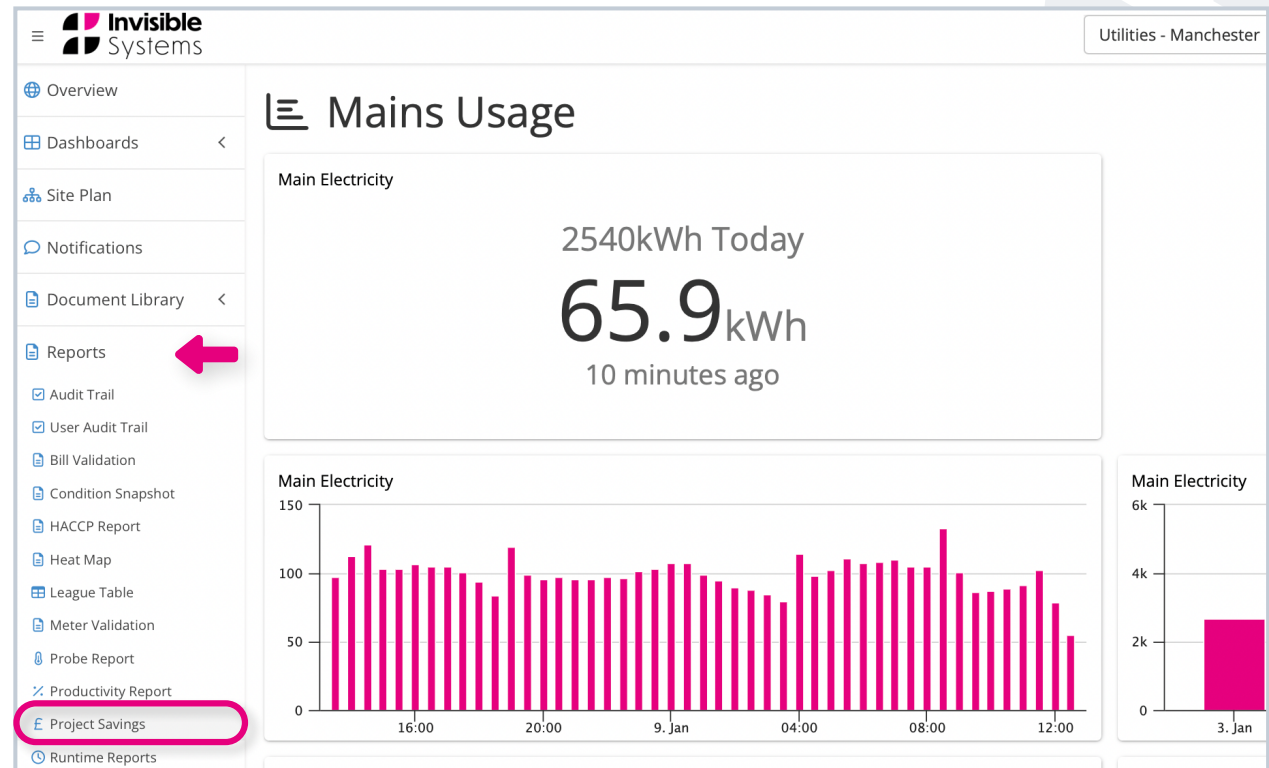
Step 1

Click 'Reports' in the side menu, then select 'Project Savings'.

Step 2

On this page, you can see all your current projects.

To add a new project, click 'New Project'.



Project Savings Report									
Export to Excel		New Project		Search:					
Project Name	Average pre-install daily usage	Average post-install daily usage	Accumulated savings	ROI date	Annual savings	Savings	Status	Actions	
Factory	3058.93 kWh	2876.15 kWh	£733.16	2052-01-16	£6866.33	5.98%	BEHIND TARGET	Edit	Delete
Updated Motor	571.94 kWh	149.19 kWh	£1051.21	2021-08-27	£5480.45	97.32%	ACHIEVED	Edit	Delete

Showing 1 to 2 of 2 entries

Step 3

A window will appear where you can **enter the details of your project:**

- Type in a **name for your project** under 'Project Name'.
- Select the **relevant utility meter** under the 'Utility Meters' drop-down menu.
- Next, **select the 'Project Activation' date** using the drop-down calendar. This is the date that the change (i.e. the project) was implemented.
- Under 'Ref. Period Start', **choose a date before the change was implemented**. This will be used as a reference point when comparing costs.

Utilities - Manchester

Project Saving

Add new project

Project Name:

LED Office Lights

Utility Meters:

Office Electricity

Project Activation Date on which changes were implemented

2023-01-09

Ref. Period Start Date before project activation to use as baseline for comparison

2022-01-09

Investment Cost:

enter investment cost (2 decimal places)

Target ROI Period (months):

enter the return on investment (whole number)

Save Project

Project Activation Date on which changes were implemented

2023-01-09

< Jan 2023 >

Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Ref. Period Start Date before project activation to use as baseline

2022-01-09

< Jan 2022 >

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

- Under 'Investment Cost', type in the **total cost of the change/project**, i.e. how much money has been invested in it.

- Finally, **choose a target ROI period** in months.

Click 'Save Project'.

The project will now be displayed on the Project Savings page.

Utilities - Manchester

Project Saving

Edit project

Project Name:
LED Office Lights

Utility Meters:
Office Electricity

Project Activation Date on which changes were implemented
2023-01-09

Ref. Period Start Date before project activation to use as baseline for comparison
2022-01-09

Investment Cost:
920

Target ROI Period (months):
36

Save Project

☒ Project Savings Report

Project Savings Report

Export to Excel New Project

Search:

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LED Office Lights	0 kWh	0 kWh	£0		£0	0%	BEHIND TARGET	Edit Delete
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Showing 1 to 3 of 3 entries

Step 4

As data is collected over time, you'll be able to see the **energy usage both before and after the project was implemented**. This allows for easy comparison.

You will also be able to see the **accumulated savings** so far, as well as the **total annual savings after implementing the project**.

The **cost savings** are also shown as a percentage.

Under **the status** column, you'll be able to see whether a project is behind target, on target or has been achieved.

☒ Project Savings Report

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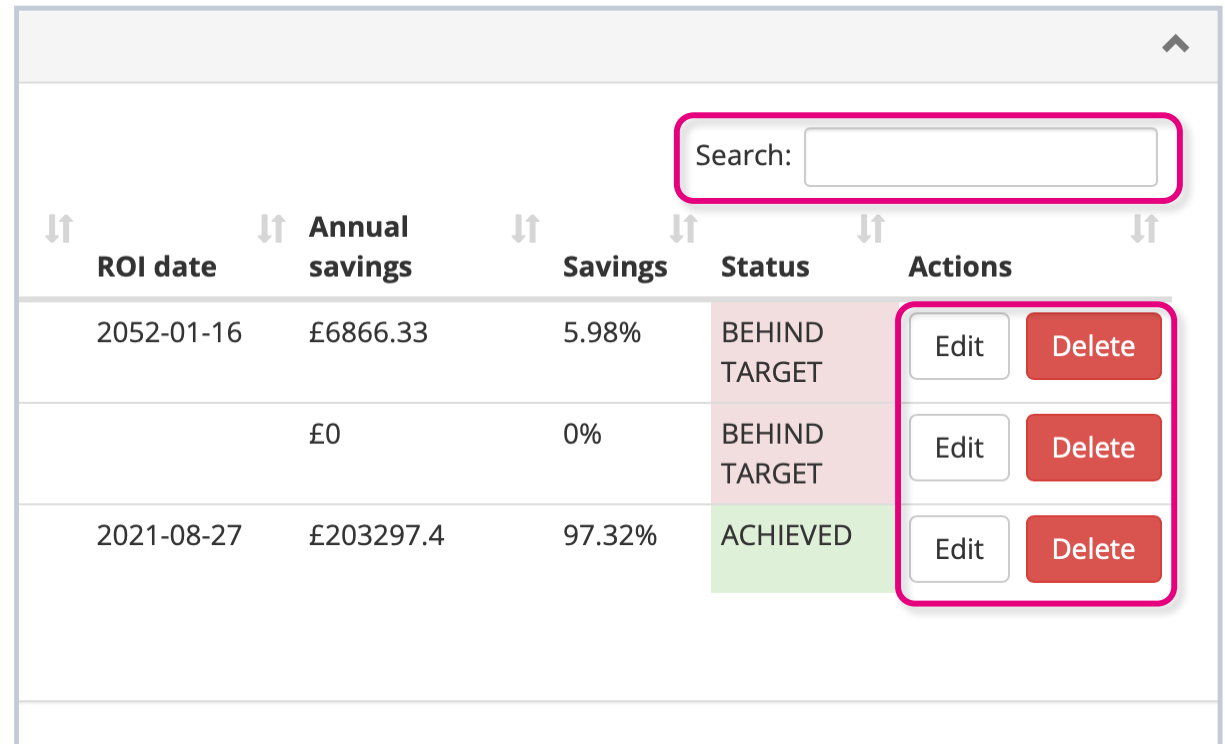
Showing 1 to 3 of 3 entries

Step 5

If you have a lot of projects, you can search for the one you want to view by **typing its name into the search bar**.

You can edit a project's details at any time by **clicking 'Edit'** under the 'Actions' column.

Similarly, delete a project by **clicking the red 'Delete' button**.



ROI date	Annual savings	Savings	Status	Actions
2052-01-16	£6866.33	5.98%	BEHIND TARGET	Edit Delete
	£0	0%	BEHIND TARGET	Edit Delete
2021-08-27	£203297.4	97.32%	ACHIEVED	Edit Delete

If you require any additional training, please contact
help@invisible-systems.com

